

ST. HILARY SCHOOL
 PARENTS' ASSOCIATION
 645 MOORFIELD RD.
 FAIRLAWN, OHIO 44333
 (330)867-8720

TRACKING #	CATEGORY	CATALOG #
SOLICITOR NAME:		PHONE #

ITEM DONATED: _____ VALUE: \$ _____
 (REQUIRED)

Do you want value to appear in catalog ?
 No Yes
 Alternate Value: \$ _____

DONOR NAME: _____
 (as it will appear in the catalog)
 DONOR AFFILIATION: Parent Grandparent Faculty/Staff Parishioner Friend Business Other

CONTACT PERSON: _____ PHONE: () _____
 (if applicable)
 ADDRESS: _____

CITY: _____ STATE _____ ZIP: _____

DETAILED DESCRIPTION OF DONATION: _____ EXPIRATION: _____ RESTRICTIONS: _____

	INVENTORY
	GC
	T/Y
	INPUT
	DISPLAY

ITEM DELIVERY INSTRUCTIONS:

Donation, with form, turned in to inventory.
 Donation to be picked up
 at (location) _____ by (person) _____ on (date) _____
 Donation to be delivered to school by (date) _____
 Special Delivery Instructions: _____

GIFT CERTIFICATE INSTRUCTIONS:

Attached to form and turned in to inventory.
 Certificate to be delivered/or picked up (mark above for details).
 Please create certificate based on description (copy will be forwarded to donor)

FORM INSTRUCTIONS:

◆PLEASE PRINT

◆COMPLETE ONE FORM FOR EACH ITEM DONATED

◆SHADED AREAS FOR COMMITTEE USE ONLY

◆ALL INFORMATION ON THIS FORM MUST BE COMPLETED.

◆DONATION FORM MUST BE RECEIVED TO ST. HILARY SCHOOL BY THE DATE BELOW TO BE LISTED IN AUCTION CATALOG

_____ (date)

On behalf of St. Hilary School, we express our gratitude for your support of our annual fundraiser.

This tax deductible donation becomes the property of St. Hilary School and is offered for sale at an auction, the proceeds of which benefit the St. Hilary Catholic School. In accordance with Section 170 (f) (8) of the Internal Revenue Code, we herewith state that St. Hilary School did not provide any goods or services, in whole or in part, in exchange for, in consideration for your contribution of this donation.

White-input/master file

Yellow-work in progress

Pink-Donor (upon item receipt)

Please Return Completed Form to:
 Alexia Paterakis c/o Christopher Room 107 By February 28, 2014