

## Transportation for Parochial School Students

2022-2023 School Year

1. Inclement Weather and Highland transportation
  - a. When the Highland School District decides to operate on a two-hour delay or to close school for the day, we will notify the media, and an announcement banner will be placed on the district website home page ([www.highlandschools.org](http://www.highlandschools.org)).
  - b. You may sign up for notifications from the district: go to [www.highlandschools.org](http://www.highlandschools.org), scroll down list on left to “E-Communications.” Complete the information and check the box marked Highland Local Schools.
  - c. Two-hour Delay – all buses will operate two hours later than normal schedule.
  - d. Calamity Day – If HLS is not in session due to inclement weather, there will be no transportation. Please check the school web site and/or local television.
  
2. Student Discipline
  - a. Behavioral issues will be documented by the bus driver. This information will be sent to the school office for discipline if warranted. Repeated and continual infractions of rules could result in suspension from riding the bus, as determined by each school’s policies and administrator.
  
3. Personnel Shortage
  - a. Currently, our Transportation Department is extremely short-staffed and there is the likelihood that your student(s) will be impacted by this driver shortage in some way – including canceled or delayed routes – with little warning.
  - b. We ask that parents consider making alternative plans (rideshare with a neighbor, enlist the help of a grandparent or other available family member, etc.) if possible, to transport your child to and from school, should the need arise. We apologize for these occurrences in advance.
  - c. We will notify your school office and parents will be notified via email if their child’s route has been impacted. Please be sure that your contact information is current with the transportation office.
  
4. Students who attend your school, but do not live in the Highland School district are not permitted to be transported by our buses.

Transportation Department  
3880 Ridge Road  
Medina, OH 44256  
Phone: 330-239-1901  
Akron: 330-686-1901  
Cleveland/Hinckley: 330-278-2727  
[www.highlandschools.org](http://www.highlandschools.org)



May 2022

Dear Parents/Guardians:

Please access the following two links to provide information regarding bus transportation and emergency medical information for your child(ren).

Click here to access the form [Intent to Ride](#)

Or type link into URL:

[https://docs.google.com/forms/d/1dkIRENQ\\_X1fT1mMnTJBXh9\\_Rvf9hsXjJFu-EXbIIVL0/edit?usp=sharing](https://docs.google.com/forms/d/1dkIRENQ_X1fT1mMnTJBXh9_Rvf9hsXjJFu-EXbIIVL0/edit?usp=sharing)

Click here to access the emergency medical form: [Emergency Medical Authorization Form](#)

Or type link into URL:

<https://docs.google.com/forms/d/1HFnPgTIORFfNCbo61P796GG9znMXkJDzcKCijaFTa1Y/edit?usp=sharing>

The Intent to Ride form will provide our department with the information necessary to develop the bus routes for next school year. The Emergency Medical Authorization form communicates your wishes for medical treatment, any medical conditions, and emergency contact information in the event that we are unable to reach you.

**Please be certain to return the responses before June 15 so that all riders are included on the bus routes. Postcards with bus number, bus stop, and time will be mailed after August 15 and before school begins.**

Thank you in advance for your prompt response so that bus routes can be set up accurately and efficiently. Please contact us if you have any questions.

Sincerely,

Frank Lawrence  
Supervisor of Transportation